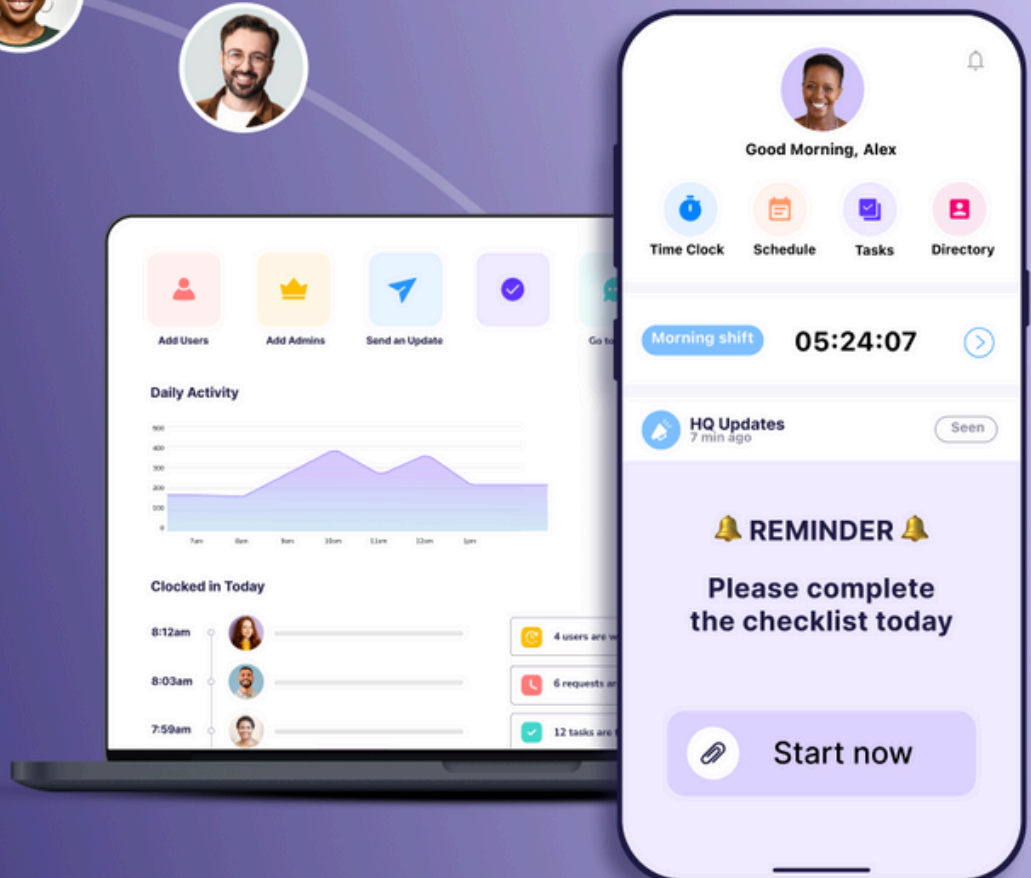


# Monthly Fire Extinguisher Inspection Checklist

Use our monthly fire extinguisher inspection checklist as a starting point to customize yours to fit your business.



A Monthly Fire Extinguisher Inspection Checklist is a critical tool used to ensure that fire extinguishers remain functional and ready for use at all times.

Conducting monthly inspections helps identify potential malfunctions or deficiencies that could impede an extinguisher's effectiveness during a fire emergency.

This detailed checklist guides the responsible party through a thorough examination, focusing on various aspects of fire extinguisher maintenance to uphold safety and compliance with regulatory standards.

## Monthly Fire Extinguisher Inspection Checklist

Facility Details:

Name of Facility: \_\_\_\_\_

Location: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

Inspector's Name: \_\_\_\_\_

Extinguisher ID/Location: \_\_\_\_\_

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### Fire Extinguisher Inspection Points:

#### 1. Accessibility:

☐ Location Accessibility: Confirm that the extinguisher is in its designated place and easily accessible.

☐ Visibility: Check that the extinguisher and its signage are visible and not obscured.

#### 2. Physical Condition:

☐ Integrity of Extinguisher: Examine the extinguisher for any physical damage, corrosion, or leakage.

☐ Safety Seals and Tamper Indicators: Ensure that seals and tamper indicators are intact.

☐ Legibility of Instructions: Verify that operating instructions on the extinguisher are legible and facing outward.

#### 3. Pressure and Readiness:

☐ Pressure Gauge Check: Ensure the gauge or indicator is in the operable range or green zone.

☐ Weight: For non-gauge units, lift to assess if it still feels full (if applicable).

#### 4. Inspection Tag and Record Keeping:

☐ Inspection Tag: Confirm the last professional service date and next due date.

☐ Monthly Check Record: Update the tag/sticker/log to indicate a monthly check has been performed.

#### 5. Parts and Mechanisms:

- ☐ Hose and Nozzle: Check for cracks, blockages, or signs of wear.
- ☐ Handle and Trigger: Test gently to ensure they are secure and not stuck.
- ☐ Locking Pin: Ensure the pin is in place and not bent.

#### 6. Proper Type and Placement:

- ☐ Appropriateness for Hazard: Verify that the type of extinguisher is appropriate for the fire risks in its area.
- ☐ Instructional Placement: Check if instructional placards and operating guidelines are present and clearly visible next to the extinguisher.

#### 7. Mounting Bracket and Installation:

- ☐ Stability of Mounting: Ensure the extinguisher is securely mounted with its bracket.
- ☐ Height and Reach: Verify that the installation height is appropriate for easy accessibility.

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### Comments & Additional Observations:

(Include any issues identified or immediate actions taken during the inspection.)

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### Inspector's Confirmation:

I confirm that this monthly inspection has been completed as required, and the findings accurately reflect the current state of the fire extinguisher.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Facility Manager's Acknowledgment:

I acknowledge the findings of this inspection and will ensure any necessary actions are taken to address issues identified.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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The Monthly Fire Extinguisher Inspection Checklist plays a pivotal role in maintaining the readiness and operational effectiveness of fire extinguishers.

Regular compliance with this checklist is essential for ensuring that these vital safety devices will function as expected in an emergency, thereby protecting property and, more importantly, lives.

Keeping up with these inspections, along with addressing any identified issues promptly, reinforces a proactive approach to fire safety and risk management within the facility.

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