

Fire Door Inspection Checklist

Use our fire door inspection checklist as a starting point to customize yours to fit your business.



The Fire Door Inspection Checklist is a vital tool for ensuring the functionality and integrity of fire doors within a facility.

Regular inspections help maintain the doors in proper working order, critical for preventing the spread of smoke and fire, protecting property, and saving lives in the event of a fire.

This checklist provides a systematic approach to inspecting each component of fire doors to ensure they meet safety standards.

Fire Door Inspection Checklist

Date of Inspection: _____

Inspected By: _____

Location/Area of Inspection: _____

Next Inspection Date: _____

Door Assembly

Door and Frame Condition:

- No visible signs of damage or wear: Yes / No
- Free of holes or breaks in surfaces: Yes / No

Hinges:

- At least three hinges securely attached: Yes / No
- No missing or broken screws: Yes / No

Door Closer and Openers:

- Door closer properly attached and functional: Yes / No
- Automatic openers operate smoothly: Yes / No

Door Gaps and Alignment

Door Leaf Alignment:

- Door leaf is not warped or misaligned: Yes / No

Gap Between Door and Frame:

- Gap does not exceed 4mm along the top and sides: Yes / No
- Gap at the threshold appropriate and within specifications: Yes / No

Seals and Signage

Intumescent Seals and Smoke Seals:

- Intact and securely fixed in place: Yes / No
- No signs of paint or other obstructions: Yes / No

Signage:

- Fire door signage visible and legible: Yes / No

Locks and Latches

Locks and Latches:

- Operate smoothly without sticking: Yes / No
- Securely fitted and adequately reinforced: Yes / No

Door Hold Open Devices

Hold Open Devices:

- If applicable, devices function correctly: Yes / No
- Hold open devices release upon fire alarm activation: Yes / No

Glazing, Vision Panels, and Louvers

Glazing and Vision Panels:

- Properly glazed with fire-resistant materials: Yes / No
- No cracks or breaks: Yes / No

Louvers (if applicable):

- Appropriate for fire door specifications: Yes / No
- Secure and intact without damage: Yes / No

Additional Observations

Signatures

Inspector's Signature: _____ Date: _____

Facility Manager's Signature: _____ Date: _____

Regularly conducting inspections using the Fire Door Inspection Checklist is crucial for the safety of any building.

It ensures that fire doors will perform as expected in the event of a fire, providing critical protection for occupants and assets.

This proactive approach not only aids in compliance with fire safety regulations but also significantly enhances overall building safety.

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