Safety Hazard Report Template for Construction Professionals
Safety Hazard Report Template - Construction Industry:

Project Details:
- Project Name: [Name of the construction project]
- Location: [Site address or location]
- Date: [Date of hazard report]

Reported By:
- Name: [Name of the person reporting the hazard]
- Position: [Job title or role]
- Contact Information: [Contact number/email]

Description of Hazard:
- Hazard Type: [Specify the type of hazard, e.g., fall, electrical, confined space]
- Location of Hazard: [Provide exact location within the construction site]

Hazard Details:
- Description: [Provide a detailed description of the hazard]
- Potential Consequences: [Describe potential risks, injuries, or damages]
- Contributing Factors: [Identify factors that led to the hazard]

Safety Measures Taken:
[ ] Temporary measures implemented
[ ] Area cordoned off
[ ] Warning signs posted
[ ] Workers informed about the hazard

Witnesses:
- Names: [Names of any witnesses to the hazard]
- Contact Information: [Contact numbers/emails of witnesses]

Photographs or Sketches:
[ ] Attach photographs or sketches highlighting the hazard
[ ] Provide visual context for better understanding
Immediate Action Taken:
[ ] Hazard rectified on the spot
[ ] Temporary barriers or protections installed
[ ] Additional supervision assigned

Recommendations:
[ ] Assign specific personnel to address the hazard
[ ] Implement permanent safety measures
[ ] Provide additional training on hazard prevention
[ ] Review existing safety protocols

Severity Level:
[ ] Low Risk
[ ] Moderate Risk
[ ] High Risk

Reporting and Follow-Up:
- Report Submitted To: [Name of supervisor or safety officer]
- Date of Submission: [Date of submitting the report]
- Follow-Up Action: [Specify any follow-up actions required]