

# Operating Room Checklist Template



# Operating Room Checklist:

## Preparation and Setup:

- Confirm Surgical Case Details: Verify patient identity, procedure type, and surgeon's instructions.
- Sterile Supplies: Ensure availability of sterile instruments, drapes, gowns, gloves, and other necessary equipment.
- Surgical Team Briefing: Conduct a pre-surgery briefing to review the procedure, roles, and potential complications.
- Verify Equipment Functionality: Check surgical equipment, monitors, anesthesia machines, and lighting.

## Patient Safety and Comfort:

- Patient Consent: Verify signed consent forms for the procedure and anesthesia.
- Patient Identification: Confirm patient identity using established protocols.
- Positioning: Ensure the patient is positioned correctly and comfortably on the OR table.
- Anesthesia Setup: Collaborate with anesthesia team to ensure safe administration.

## Sterile Environment:

- Hand Hygiene: Perform thorough hand washing and sterile gowning and gloving.
- Surgical Site Preparation: Clean and sterilize the surgical site according to protocols.
- Draping: Ensure sterile drapes cover the patient and surrounding areas.

## During Surgery:

- Sterile Field Maintenance: Monitor and maintain the sterile field throughout the surgery.
- Instrument Count: Keep track of instruments used and ensure nothing is left inside the patient.
- Patient Monitoring: Continuously monitor the patient's vital signs and anesthesia levels.

## Post-Surgery:

- Counting Procedure: Perform final instrument, sponge, and needle count before wound closure.
- Wound Care: Dress and secure the surgical site appropriately.
- Documentation: Accurately document the procedure details, complications, and any deviations.

## Cleanup and Disinfection:

- Dispose of Medical Waste: Properly dispose of sharps, used supplies, and biohazard waste.
- Room Disinfection: Follow established cleaning protocols to disinfect the OR for the next procedure.
- Equipment Maintenance: Ensure proper cleaning, sterilization, and storage of reusable equipment.

## Team Debriefing:

- Post-Surgery Review: Conduct a debriefing session to discuss the procedure, outcomes, and any improvements for future cases.
- Documentation Review: Verify that all documentation is complete and accurate.
- Handover to Recovery: Ensure smooth handover of the patient to the recovery team.