

Monthly Cleaning Checklist for Cleaning Businesses



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Living Room and Bedrooms:

- Dust all surfaces, including furniture, shelves, and baseboards.
- Vacuum and mop all floors and carpets.
- Clean and dust ceiling fans and light fixtures.
- Wipe down and disinfect commonly touched surfaces.
- Clean and polish mirrors and glass surfaces.

Kitchen:

- Clean and organize inside the refrigerator and freezer.
- Check expiration dates on food items.
- Clean the stove and oven thoroughly.

Bathrooms:

- Replace bathroom towels and mats with fresh ones.
- Check and refill bathroom supplies (soap, toilet paper, etc.).

General Tasks:

- Dust and wipe down baseboards throughout the space.
- Clean and dust air vents and air conditioning units.
- Check and replace HVAC filters.
- Inspect and clean windows and blinds.