Job Site Inspection Checklist

Project Details:

Project Name: ______________________________________________________
Project Number: ______________________
Location: __________________________________________________________
Date of Inspection: ____________
Time of Inspection: ____________
Inspected By: ________________________________ (Name & Position)
Supervisor on Site: __________________________

1. General Site Conditions:

   Cleanliness and Order:
   [ ] Well-maintained
   [ ] Needs improvement
   [ ] Unsatisfactory

   Access and Egress:
   [ ] Safe
   [ ] Obstructed
   [ ] Unsafe

   Site Signage:
   [ ] Visible and clear
   [ ] Partially obscured
   [ ] Missing or damaged

2. Safety & Health:

   Personal Protective Equipment (PPE):
   [ ] Adequate
   [ ] Insufficient
   [ ] Not in use

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First Aid & Emergency Facilities:
[ ] Available and stocked
[ ] Partially stocked
[ ] Unavailable

Fire Safety Equipment:
[ ] Accessible and operational
[ ] Partially operational
[ ] Non-functional or missing

Hazardous Materials Handling & Storage:
[ ] Safe and labeled
[ ] Poorly stored
[ ] Openly exposed or leaking

3. Tools & Machinery:

Condition and Maintenance:
[ ] Good
[ ] Fair
[ ] Poor

Storage:
[ ] Properly stored
[ ] Disorganized
[ ] Left in hazardous conditions

Operation:
[ ] Safe procedures followed
[ ] Occasional lapses in safety
[ ] Unsafe practices observed

4. Electrical Safety:

Cables & Extension Cords:
[ ] Well-organized and protected
[ ] Exposed in some areas
[ ] Multiple trip hazards
Tools & Machinery:
[ ] Grounded and safely connected
[ ] Some grounding issues
[ ] Openly exposed connections

5. Structural Inspections:

Scaffolding:
[ ] Stable and secure
[ ] Minor stability issues
[ ] Unsafe and wobbly

Trenches & Excavations:
[ ] Shored and secure
[ ] Occasional shoring issues
[ ] Collapsing hazards observed

6. Environmental Concerns:

Dust & Air Quality:
[ ] Controlled
[ ] Moderate dust observed
[ ] Heavy dust with no controls

Waste Management:
[ ] Properly segregated and stored
[ ] Mixed waste
[ ] Open littering observed

Comments & Observations:
(Provide detailed notes on any of the above points or any other concerns observed during the inspection.)

Recommendations:
(Provide actionable steps based on the observations.)
Sign-Off:

Inspector:
Signature: ___________________________ Date: _______________

Site Supervisor:
Signature: ___________________________ Date: _______________