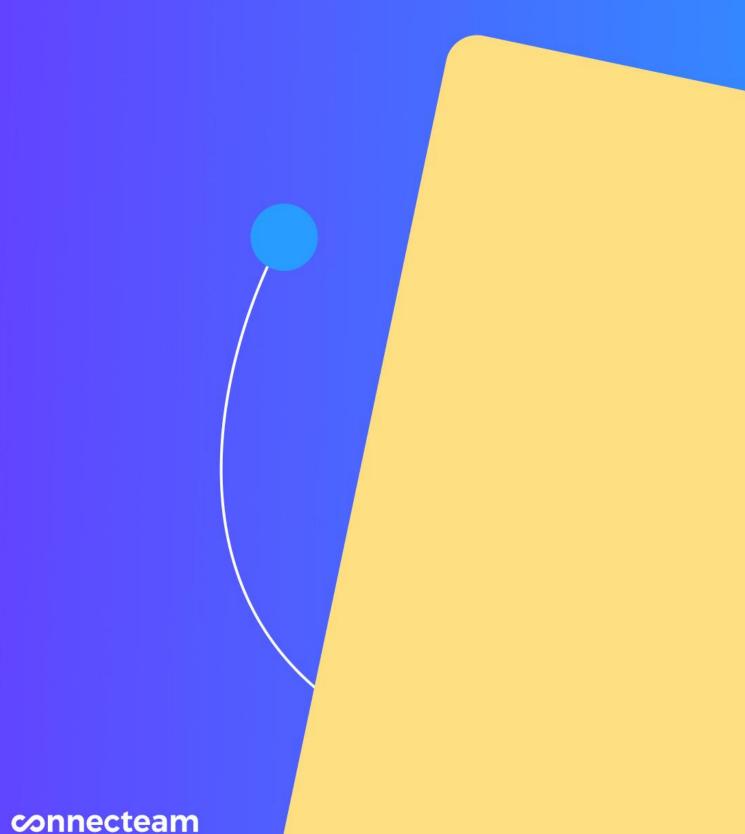
## Hotel Room Cleaning Checklist for Happy Guests



Preparation:
[ ] Gather all necessary cleaning supplies and equipment, including cleaning agents, microfiber cloths, mops, vacuum cleaners, and trash bags. [ ] Ensure that fresh linens and towels are available for replacement.
General Cleaning:
<ul> <li>[ ] Open windows or doors to allow fresh air circulation.</li> <li>[ ] Turn off and unplug all electronic devices before cleaning.</li> <li>[ ] Empty and replace trash bags, and dispose of trash properly.</li> <li>[ ] Dust all surfaces, including furniture, fixtures, and decorative items.</li> <li>[ ] Wipe down and disinfect frequently touched surfaces, such as light switches, doorknobs, remote controls, and electronic devices.</li> <li>[ ] Clean and disinfect the phone, intercom, and any other communication devices.</li> <li>[ ] Inspect for and remove any lost and found items, storing them in the designated area.</li> </ul>
Bathroom:
<ul> <li>[ ] Clean and disinfect sinks, faucets, and countertops.</li> <li>[ ] Scrub and sanitize toilets, including the seat, lid, and base.</li> <li>[ ] Clean and disinfect showers and bathtubs, including tiles and grout.</li> <li>[ ] Wipe down and disinfect showerheads and faucets.</li> <li>[ ] Clean and shine mirrors and glass surfaces.</li> <li>[ ] Replace used towels and mats with fresh ones.</li> <li>[ ] Restock toiletries, toilet paper, tissues, and amenities as needed.</li> </ul>
Bedroom:
<ul> <li>[ ] Change and make the beds with fresh linens.</li> <li>[ ] Vacuum and mop all floors and carpets.</li> <li>[ ] Dust and clean all furniture, including nightstands and desk surfaces.</li> <li>[ ] Wipe down and disinfect frequently touched surfaces, such as light switches, remote controls, and telephones.</li> <li>[ ] Inspect for any damages or maintenance issues and report them to the appropriate department.</li> </ul>
Electronics and Appliances:
[ ] Dust and wipe down TV screens and remotes. [ ] Clean and disinfect minibars and coffee makers.

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 Ensure all cleaning supplies and equipment are properly stored and restocked.
 Double-check that all surfaces are dust-free, sanitized, and sparkling clean.
 Check that all amenities and supplies are properly replenished.
 Inspect for any missed spots or areas that need further attention.