Daily Bar Cleaning Checklist
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Pre-Opening:
[ ] Organize Bar Supplies: Arrange bottles, glasses, garnishes, and utensils in their designated places.
[ ] Stock Ingredients: Ensure an adequate supply of beverages, mixers, and other ingredients.
[ ] Wipe Down Surfaces: Clean and sanitize the bar counter, workstations, and equipment.

Throughout the Day:
[ ] Continuous Cleaning: Regularly wipe down the bar counter to maintain cleanliness.
[ ] Collect Empty Glasses: Collect and clear empty glasses and bottles promptly.
[ ] Clean Spills: Immediately clean up any spills to prevent slipping hazards.

Glassware and Utensils:
[ ] Wash Glassware: Regularly wash and sanitize glassware used by customers.
[ ] Clean Utensils: Clean and sanitize utensils, shakers, and strainers.
[ ] Polish Glassware: Use glass polishing cloths to ensure glassware is sparkling and smudge-free.

Bar Equipment:
[ ] Clean Bar Tools: Wash and sanitize bar tools, such as jiggers and muddlers.
[ ] Coffee Machine: Clean and maintain the coffee machine, if applicable.
[ ] Blender and Mixers: Clean and sanitize blenders and mixers after each use.

Restocking and Inventory:
[ ] Restock Ingredients: Check inventory and restock as needed for the next shift.
[ ] Check Garnishes: Ensure garnishes are fresh and properly stored.
[ ] Review Inventory: Regularly review inventory levels for accuracy and restocking needs.

End of Shift:
[ ] Empty Trash Bins: Empty and replace trash liners in the bar area.
[ ] Store Perishables: Properly store perishable items in designated coolers.
[ ] Turn Off Equipment: Ensure all equipment is turned off and properly stored.

Task Review:
[ ] Check Completed Tasks: Review the checklist to ensure all tasks are completed.
[ ] Address Outstanding Items: Address any tasks that remain pending.
Supervisor Verification:

Bar Manager/Supervisor:

Signature: ___________________________ Date: ______________

This Daily Bar Cleaning Checklist was created by Connecteam - the easiest way to manage your employees in one place.