Bar Maintenance Checklist

Date of Checklist Completion: ________
Time: ________
Personnel Conducting Maintenance: ________
Last Maintenance Date: ________

Equipment Maintenance:

Ice Machines:
[ ] Cleaned and sanitized.
[ ] Checked for proper ice production.
[ ] Filters inspected and replaced if needed.

Blenders and Mixers:
[ ] Cleaned after each use.
[ ] Inspected for any damage to blades or wiring.
[ ] All settings and speeds tested for functionality.

Glass Washers:
[ ] Cleaned and sanitized.
[ ] Checked for consistent water temperature.
[ ] Inspected for signs of wear or damage.

Draft Systems:
[ ] Lines cleaned and sanitized.
[ ] CO2 and nitrogen tanks checked and refilled if needed.
[ ] All taps tested for proper flow.

Coolers and Refrigerators:
[ ] Cleaned inside and out.
[ ] Temperature checked and maintained at proper levels.
[ ] Seals and gaskets inspected for any wear.

General Bar Area Maintenance:

Bar Top and Counters:
[ ] Cleaned and polished.
[ ] Inspected for any damage or wear.
[ ] Mats and railings cleaned and sanitized.

This Bar Maintenance Checklist was created by Connecteam - the easiest way to manage your employees in one place.
Sinks and Drains:
[ ] Cleaned and cleared of any debris.
[ ] Checked for any clogs or slow drainage.
[ ] Drain traps cleaned.

Shelves and Storage:
[ ] Bottles organized and fronted.
[ ] Shelves cleaned and dusted.
[ ] Any expired or near-expiry items discarded.

Glassware:
[ ] Inspected for chips or cracks and removed if damaged.
[ ] Polished and organized.
[ ] Checked for proper cleanliness.

Spill Kits and First Aid:
[ ] Checked for completeness.
[ ] Replaced any used items.
[ ] Ensured easy accessibility for staff.

Safety and Compliance:

Fire Extinguishers:
[ ] Checked for easy accessibility.
[ ] Inspected for expiration or damage.

Emergency Exits:
[ ] Ensured paths are clear and unobstructed.
[ ] Checked for proper signage and lighting.

Liquor Licenses and Health Certifications:
[ ] Displayed prominently.
[ ] Checked for upcoming expiration dates.

Sign-Off:

Maintenance person:
Signature: ___________________________ Date: ________________